



Name of policy: Highwood School Travel Policy

Version	Date	Approved by governors	Description
1	10/01/2018	19.02.18	School travel policy for parents and pupils

This policy is due for review on: 10/01/2019



Highwood Primary School Travel Policy

This document sets out the Highwood School policy with regards to travelling to and from school. We understand that sometimes there is no alternative to driving to school, but we encourage our pupils and staff to use other modes of travel where possible. We actively encourage walking, scooting or cycling to school as that:

- Keeps us fit and healthy.
- Helps our pupils develop essential road safety skills which will be of benefit as they progress through and beyond Primary School and become more independent.
- Reduces the congestion in our local streets.
- Benefits the environment by reducing car use.

To do this we:

- Have produced a School Travel Plan through Modeshift STARS (gaining Bronze accreditation) which is monitored and updated to ensure that we explore ways of encouraging alternative options for getting to school.
- Promote safe and active travel to school using noticeboards, displays, bulletins, newsletters, the school website (<http://www.highwood.wokingham.sch.uk>) and through assemblies and school activities.
- Provide:
 - Cycle training (Bikeability)
 - Scooter training
 - Pedestrian training
 - Cycle parking
 - Scooter parking
 - Lockers in KS2 for helmets/equipment
 - Public transport information
- Ensure that local school trips are made by public transport where possible or on foot if close by.
- Promote healthy and sustainable travel to school from before the child starts at school to their transition to Secondary.

To help us, we ask that parents/carers:

- Encourage your child(ren) to walk, scoot or cycle to school whenever possible.
- Ensure that your child(ren) walk or ride in a safe and sensible manner on the way to and from school, and that once in the school grounds they push their bikes or scooters.
- Ensure that bicycles and scooters are roadworthy and properly maintained.
- Consider providing your child(ren) with a cycle helmet
- Ensure your child(ren) can be seen by fitting lights to their bike and by supplying them with high-visibility clothing.
- Make sure your child(ren) has a lock for their bike or scooter and that they know how to use it.
- Ensure that you have appropriate insurance cover for your child(ren)'s bicycle or scooter as the school is not liable for any loss or damage to cycles or scooters on the premises or when being used on the way to or from school.



To help us, we ask that pupils:

- Ask your parents if you can walk, scoot or cycle to school.
- Behave in a way that shows you and the school in the best light whether walking, scooting, cycling or using public transport.
- Ride or walk courteously, sensibly and safely on the way to and from school.
- Push bikes and scooters on school grounds.
- Check that your bike or scooter is roadworthy and properly maintained.
- Consider wearing a cycle helmet.
- Make sure you can be seen by using lights in the dark or bad weather and by wearing high-visibility clothing.
- Make sure you have a lock for your bike or scooter and that you use it.

We understand that sometimes there is no alternative to using a car to get to school, and at those times we ask that parents/carers help us promote safe and healthy travel by:

- Using the Park and Stride site available at The Waterside Restaurant on Fairwater Drive.
- Ensure that you park legally, safely and with respect for our neighbours and local residents – it is not acceptable to park or wait on double yellow lines, on the school zig zag markings or across residential driveways.

Please note that the decision on whether a child is competent to cycle or scoot to school is for the parent(s) or carer(s) to make. The school has no liability for any consequences arising from this decision.

