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Head Teacher: Mr M Hickey BA(Ed), PE QTS

18th September 2020

Dear Parents / Carers,

School Overview up to 18/09/2020

- Attendance since the start of term is currently 95.1% (down 1.5% from last week)
- No positive tests in our school community have been reported
- In total, 3 members of staff have had precautionary tests – all 3 have had a negative results
- No adults are currently isolating
- 12 children (3.1%) across the school are isolating as a precaution / awaiting results of tests
- All classes are fully operational

I just wanted to add some clarity in relation to our Covid-19 absence protocols:

- If you receive a positive result for any tests, please make sure the school is emailed immediately, with POSITIVE TEST RESULT as the subject line. We do not have access to the answerphone over a weekend, whereas emails can be checked. If a child has a positive test result, I want to be able to close any affected classes prior to children arriving at school the next day.
- If you are reporting a child's absence, reasons such as 'unwell' or 'ill' or 'temperature' are not sufficient. The school needs to know the exact reasons, so we can establish if it is linked to Covid-19 symptoms. Our admin team are under great pressure to provide me with the attendance data each morning, so that it can be analysed. This is due to me needing to report any groups of multiple children experiencing symptoms to Public Health England immediately for expert advice. Absence reasons such as 'unwell' or 'ill' or 'temperature' all need to be followed up with individual phone calls and this adds a significant amount of workload and time for the admin team before I can access the information.
- As a guide – If you are reporting a temperature, please state the temperature in the message (all temperatures above 37.8° would need a follow up Covid-19 test). It would also be really helpful to let us know that you have booked or are trying to book a test.

My aim is to keep the school as open as possible for as many children as possible and your support with the procedures listed above would go a long way to making sure this can happen.

Thank you for your understanding.

Best wishes

Matt Hickey