



Keep Hatch Primary School

Consultation on Admissions Policy 2023-2024

Keep Hatch Primary School

Dear Colleague

Please find attached the Admissions Policies 2023-2024 for Keep Hatch Primary School, which is part of the Frays Academy Trust.

In summary the main changes are:

1. Stating the Frays Academy Trust is the Admissions Authority and delegation to Local Governing Body to act on their behalf;
2. Changing the oversubscription criteria in regard to Children of Staff now only relates to staff at the relevant school, and not across the Trust;
3. Removal of oversubscription criterion relating to medical or social needs of a family member to ensure decisions are made in the interest of the child. On a practical basis it may well be a child's social need is as a result of a parent illness/disability and this would be taken into consideration under the criteria;
4. Admission of Children Outside Their Normal Age Group has been changed as the decision must be made by the LGB and has been reworded to provide consistency across all schools in the Frays Academy Trust;
5. The criteria for determining a home address, if disputed, has been changed from considering the address in receipt of Child Benefit, to the address at which the child is registered with a GP.
6. The policy uses 'parents' rather than 'family' when considering applications supported by a Supplementary Information Form;
7. Inclusion of details of the In Year Fair Access Protocol;
8. The Notes and Definitions included in the policy have been amended as required.

The consultation period regarding the proposed amendment lasts for 6 weeks, beginning Friday 10 December 2021 and finishing on Friday 21 January 2022. All comments on the proposed amendment should be submitted by the closing date. Please email comments to office@fraysacademytrust.org, or write to Mrs H Smith, Business Support Co-ordinator, Frays Academy Trust c/o Keep Hatch Primary School. If any comments regarding the proposed amendment are received, the local governing body will consider them prior to determining their Admission Arrangements by 28 February 2022. The Policy will be published by 15 March 2022.

Yours faithfully

Mr C Cole
Executive Headteacher / Chief Executive



Keep Hatch Primary School, Ashridge Road, Wokingham, Berkshire RG40 1PG
Tel: 0118 9784859 E-mail: admin@keephatch.wokingham.sch.uk

Head Teacher: Mrs C Appleby

www.Keephatch.wokingham.sch.uk/