



## Name of policy: Uniform Policy

| Version | Date           | Approved by governors | Description  |
|---------|----------------|-----------------------|--|
| 1       | May 2009       | Nov 2009              | Policy written   |
| 2       | March 2011     | 17.03.11              | Policy redrafted to provide additional information on uniform, jewellery etc   |
| 3       | June 2012      | 12.07.12              | Policy amended to reflect new uniform & PE kit requirement and the role of parents and the school in enforcing the policy.   |
| 4       | Summer 2013    | Summer 2013           | No changes made  |
| 5       | Summer 2015    | Summer 2015           | Changes made to footwear section to include no boots and no sandals. Hairstyles updated to contain all long hair needing to be tied back. Option of dress available for girls added. |
| 6       | Summer 2017    | 17.07.2017            | Amended in relation to size and colour of hair bands. Colour of headwear changed. Earring change amended.  |
| 7       | Summer 2018    | 16.07.18              | Policy reviewed no changes made  |
| 8       | Summer 2019    | 04.07.19              | Minor changes to leggings; hair accessories; temporary tattoos and medicines being brought into school   |
| 9       | September 2020 | 05.10.20              | Small additions to what the uniform consists of and equipment sections.  |
| 10      | May 2021       | 18.5.21               | Reviewed and no major changes made.  |
| 11      | June 2022      | 11.07.22              | Reviewed. Removed reference to COVID and added in about move to ordering direct from supplier  |

**This policy is due for review on: Summer 2023**



# Highwood Primary School

## Uniform Policy

It is our school policy that all children wear school uniform when attending school, representing the school, or when participating in a school-organised event outside normal school hours.

### Aims and objectives

#### Our policy on school uniform is based on the notion that school uniform:

- promotes a sense of pride in the school;
- engenders a sense of community and belonging towards the school;
- is practical and smart;
- identifies the children with the school;
- prevents children from coming to school in fashion clothes that could be distracting in class;
- makes children feel equal to their peers in terms of appearance;
- is regarded as suitable wear for school and good value for money by most parents;
- is designed with health and safety in mind.

#### Our uniform consists of:

- Green school sweatshirt or cardigan embroidered with the school logo and motto\*
- White shirt, blouse or polo shirt
- Grey or black school skirt, dress or trousers (leggings are permitted under skirts / dresses but are not a substitute for trousers; no fashion trousers or jeans)
- PE summer and winter kit including the school logo t-shirt.

#### **The uniform is compulsory for all children.**

Please ensure that your child has a named coat in school during the winter months and in bad weather.

### Footwear

We require all children to wear black shoes, no trainers, no heels, no boots, no sandals.

### Summer Options

- Optional green and white dresses for summer
- Grey or black shorts

### PE Kit

- Green Highwood Logo T-Shirt \*
- Plain Black shorts
- Plimsolls for indoor PE



- Trainers for outdoor PE
- Tracksuits for cold weather
- Optional boots with studs for football, rugby etc

\*Items of School uniform can either be purchased from the school office (during transition to our online provider) or online via the following link [Highwood Primary School \(michaelhope.co.uk\)](http://Highwood Primary School (michaelhope.co.uk)), like our sweatshirts and PE kits with logos. All items of clothes that your child wears or brings to school need to be labelled.

In addition children are expected to bring to school;

- Highwood book bag
- Lunch boxes (for packed lunch)
- Sun hat
- Winter coat

It is recommended that if a child is unable to tie their shoe laces independently that they wear velcro shoes and velcro trainers for PE.

### **Jewellery**

On health and safety grounds we do not allow children to wear jewellery in our school. The exceptions to this rule are ear-ring studs in pierced ears, and small objects of religious significance. All jewellery including earrings are to be removed for PE, to prevent them from causing injury.

*Please note that the school will be unable to take any responsibility for any jewellery that is lost.*

### **Watches**

- Watches may be worn to school. However, they must be removed and safely stored before any PE lessons.

*Please note that the school will be unable to take any responsibility for any watches that are lost.*

### **Hair Styles**

- It is recommended that hair should be neat and tidy and worn with no extremes of style or colour.
- For safety reasons and to make sure all children are looking smart, all long hair should be tied back.
- Hair accessories are to be minimal. i.e. no large hair bows. Any accessories should be in school colours of green, black or white.
- Hijabs are to be in school colours of green, black or white.

### **Make Up**

- No make-up or nail varnish should be worn on nails or toes.



- It is recommended that temporary tattoos are removed for school unless associated with a religious celebration.

## Equipment

- Pencil cases should be of a standard pencil size in order to not take up valuable desk space.
- No knives or sharp blades should be brought into the school in any circumstances
- Mobile phones should not be brought into school without the permission of the Head teacher – This should be sought through the mobile phone request form available in the school office
- All prescribed medicine should be brought into school by an adult via the office in order for the appropriate forms to be completed
- No inappropriate books, videos or magazines
- No money should be brought to school unless for a specific permissible purpose
- Bags to carry equipment and belongings in should be of a reasonable size as space in the cloakrooms is limited

## The role of parents

We ask all parents who send their children to our school to support the school uniform policy. We believe that parents have a duty to send their children to school correctly dressed and ready for their daily school work. One of the responsibilities of parents is to ensure that their child has the correct uniform, and that it is clean and in good repair.

## Children not adhering to the policy

### Procedures

- If children do not wear the correct uniform, they will be asked to ensure they do the following school day.
- If they have not adjusted their appearance, a phone call will be made to the child's parents/carer stating that they are not wearing the correct clothing.
- If not corrected, parents may be requested to see a member of the Senior Leadership Team or Headteacher.

## Role of the Class Teachers and Support Staff

- Set a good example in term of dress
- Remember that in our respective roles we serve the local community as a set of professionals
- Not wear track suits unless Physical Education is being taught.
- No jeans or denim to be worn please
- To follow the staff dress code

## The role of governors

The governing body implements the school uniform policy. It considers all representations from parents regarding the uniform policy and liaises with the head teacher to ensure that the policy is implemented fairly and with sensitivity.



It is the governors' responsibility to ensure that the school uniform meets all regulations concerning equal opportunities. Governors ensure that the school uniform policy helps children to dress sensibly, in clothing that is hard wearing, safe and practical.

## School Uniform Policy

If any parent would like the school to modify the uniform policy, they should make representation, in the first instance, to the head teacher. The school welcomes children from all backgrounds and faith communities. If there are serious reasons, for example on religious grounds, why parents want their child to wear clothes that differ from the school uniform, the school will look sympathetically at such requests.

## Monitoring and review

The governing body monitors and reviews the school uniform policy through its committee work by:

- seeking the views of parents, to ensure that they agree with and support the policy;
- considering, with the head teacher, any requests from parents for individual children to have special dispensation with regard to school uniform;
- requiring the head teacher to report to the governors on the way the school uniform policy is implemented.

