



Uniform Policy

Highwood Primary School



Approved by:	Wendy Sabaroché Chair of Governors	Date: September 2025
Last reviewed on:	September 2025	
Next review due by:	September 2026	



Version	Date	Approved by governors	Description
1	May 2009	Nov 2009	Policy written
2	March 2011	17.03.11	Policy redrafted to provide additional information on uniform, jewellery etc
3	June 2012	12.07.12	Policy amended to reflect new uniform & PE kit requirement and the role of parents and the school in enforcing the policy.
4	Summer 2013	Summer 2013	No changes made
5	Summer 2015	Summer 2015	Changes made to footwear section to include no boots and no sandals. Hairstyles updated to contain all long hair needing to be tied back. Option of dress available for girls added.
6	Summer 2017	17.07.2017	Amended in relation to size and colour of hair bands. Colour of headwear changed. Earring change amended.
7	Summer 2018	16.07.18	Policy reviewed no changes made
8	Summer 2019	04.07.19	Minor changes to leggings; hair accessories; temporary tattoos and medicines being brought into school
9	September 2020	05.10.20	Small additions to what the uniform consists of and equipment sections.
10	May 2021	18.5.21	Reviewed and no major changes made.
11	June 2022	11.07.22	Reviewed. Removed reference to COVID and added in about move to ordering direct from supplier
12	October 2024		Minor change to watches to include reference to smart watches not being allowed. Minor wording change to reference to make up. Addition of 'preloved uniform and support with costs' section.
13	September 2025	September 2025	Amended wording of summer uniform to clarify that shorts are to be tailored. Added OLA logo.

Highwood Primary School

Uniform Policy

It is our school policy that all children wear school uniform when attending school, representing the school, or when participating in a school-organised event outside normal school hours.

Aims and objectives

Our policy on school uniform is based on the notion that school uniform:

- promotes a sense of pride in the school;
- engenders a sense of community and belonging towards the school;
- is practical and smart;
- identifies the children with the school;
- prevents children from coming to school in fashion clothes that could be distracting in class;
- makes children feel equal to their peers in terms of appearance;
- is regarded as suitable wear for school and good value for money by most parents;
- is designed with health and safety in mind.

Our uniform consists of:

- Green school sweatshirt or cardigan embroidered with the school logo and motto*
- White shirt, blouse or polo shirt
- Grey or black school skirt, dress or trousers (leggings are permitted under skirts / dresses but are not a substitute for trousers; no fashion trousers or jeans)
- PE summer and winter kit including the school logo t-shirt.

The uniform is compulsory for all children.

Please ensure that your child has a named coat in school during the winter months and in bad weather.

Footwear

We require all children to wear black shoes, no trainers, no heels, no boots, no sandals.

Summer Options

- Optional green and white dresses for summer
- Grey or black tailored shorts

PE Kit

- Green Highwood Logo T-Shirt *
- Plain Black shorts
- Plimsolls for indoor PE
- Trainers for outdoor PE
- Tracksuits for cold weather



- Optional boots with studs for football, rugby etc

*Items of School uniform can be purchased online via the following link [Highwood Primary School \(michaelhope.co.uk\)](http://Highwood Primary School (michaelhope.co.uk)), like our sweatshirts and PE kits with logos. All items of clothes that your child wears or brings to school need to be labelled.

In addition children are expected to bring to school;

- Highwood book bag
- Lunch boxes (for packed lunch)
- Sun hat
- Winter coat

It is recommended that if a child is unable to tie their shoelaces independently that they wear velcro shoes and velcro trainers for PE.

Jewellery

On health and safety grounds we do not allow children to wear jewellery in our school. The exceptions to this rule are ear-ring studs in pierced ears, and small objects of religious significance. All jewellery including earrings are to be removed for PE, to prevent them from causing injury.

Please note that the school will be unable to take any responsibility for any jewellery that is lost.

Watches

- Watches may be worn to school. However, they must be removed and safely stored before any PE lessons. Smart watches are not allowed.

Please note that the school will be unable to take any responsibility for any watches that are lost.

Hair Styles

- It is recommended that hair should be neat and tidy and worn with no extremes of style or colour.
- For safety reasons and to make sure all children are looking smart, all long hair should be tied back.
- Hair accessories are to be minimal. i.e. no large hair bows. Any accessories should be in school colours of green, black or white.
- Hijabs are to be in school colours of green, black or white.

Make Up

- No make-up should be worn. No nail varnish should be worn on nails or toes.
- It is recommended that temporary tattoos are removed for school unless associated with a religious celebration.

Equipment

- Pencil cases should be of a standard pencil size in order to not take up valuable desk space.

- No knives or sharp blades should be brought into the school in any circumstances
- Mobile phones should not be brought into school without the permission of the Head teacher – This should be sought through the mobile phone request form available in the school office
- All prescribed medicine should be brought into school by an adult via the office in order for the appropriate forms to be completed
- No inappropriate books, videos or magazines
- No money should be brought to school unless for a specific permissible purpose
- Bags to carry equipment and belongings in should be of a reasonable size as space in the cloakrooms is limited

Pre-loved uniform and support with costs

We don't assume in advance which families might need help or support with the financial costs of uniform. We start from the premise that anyone could be living in poverty and that circumstances change very quickly. Our offers below are for all children and all families.

- We aim to provide stigma free access to pre-loved uniform at low cost through regular sales run by Friends of Highwood. This helps all families to get uniform at a reduced cost, provides a way for parents to pass on items they can no longer use and creates a culture of re-use.
- There is a regular routine to reunite named items of uniform and other clothing with their owners and all un-named lost property is available for parents to look through at least half termly. Pupils can always access the lost property.
- Where families join the school part way through the school year and have been unable to purchase the branded items in time then we provide the items either on a loan, for a small donation to Friends of Highwood or for free.
- Information about local charities who provide free and low-cost school uniform such as First Days Children's Charity and Cowshed is regularly shared with parents.
- We run a 'boot exchange' for football boots and keep stocks of a range of sizes.
- Items of uniform, along with other essentials to access school activities, for example swimming lessons, are held within school to ensure that no child misses out.

In addition to this, parents are invited to contact our Family Support Worker if they require further support with the costs of school uniform. There is a network of supportive connections in place with local charities and grant givers which can be accessed.

The role of parents

We ask all parents who send their children to our school to support the school uniform policy. We believe that parents have a duty to send their children to school correctly dressed and ready for their daily school work. One of the responsibilities of parents is to ensure that their child has the correct uniform, and that it is clean and in good repair.

Children not adhering to the policy

Procedures

- If children do not wear the correct uniform, they will be asked to ensure they do the following school day.
- If they have not adjusted their appearance, a phone call will be made to the child's parents/carer stating that they are not wearing the correct clothing.
- If not corrected, parents may be requested to see a member of the Senior Leadership Team or Headteacher.

Role of the Class Teachers and Support Staff

- Set a good example in term of dress
- Remember that in our respective roles we serve the local community as a set of professionals
- Not wear track suits unless Physical Education is being taught.
- No jeans or denim to be worn please
- To follow the staff dress code

The role of governors

The governing body implements the school uniform policy. It considers all representations from parents regarding the uniform policy and liaises with the head teacher to ensure that the policy is implemented fairly and with sensitivity.

It is the governors' responsibility to ensure that the school uniform meets all regulations concerning equal opportunities. Governors ensure that the school uniform policy helps children to dress sensibly, in clothing that is hard wearing, safe and practical.

School Uniform Policy

If any parent would like the school to modify the uniform policy, they should make representation, in the first instance, to the head teacher. The school welcomes children from all backgrounds and faith communities. If there are serious reasons, for example on religious grounds, why parents want their child to wear clothes that differ from the school uniform, the school will look sympathetically at such requests.

Monitoring and review

The governing body monitors and reviews the school uniform policy through its committee work by:

- seeking the views of parents, to ensure that they agree with and support the policy;
- considering, with the head teacher, any requests from parents for individual children to have special dispensation with regard to school uniform;
- requiring the head teacher to report to the governors on the way the school uniform policy is implemented.