Consultation on proposed Admission Arrangements at Highwood Primary School for entry into Reception from September 2028

Introduction
Highwood Primary School is an academy school, within the Orchard Learning Alliance, who act as their own admissions authority. When an admission authority wishes to make changes to their admission arrangements, they must consult to ensure all relevant views are heard. The Orchard Learning Alliance is consulting on the following changes to the admission arrangements:

Proposed change:
Reduce the Pupil Admission Number (PAN) from 60 to 30.

Why are we proposing this change?
With the lower birth rate in the area and many schools in the area affected by the demographic changes, the Local Authority have asked local schools to reduce their PANs and Highwood are looking to play their part. A reduction in PAN will also help Highwood provide stability in their long-term planning, including the set-up of the school and budget planning.

A copy of the proposed arrangement can be seen on the Highwood website:
www.highwood.wokingham.sch.uk/school information/admissions

How can you respond?
We would appreciate your views on this proposal. Please send any comments by e-mail to: admissions@highwood.wokingham.sch.uk marking your e-mail ADMISSIONS CONSULTATION 28/29

The consultation takes place between 12th October 2026 and 7th December 2026.

What happens next?
After the consultation closing date, the responses will be collated and presented to the Orchard Learning Alliance and the local Governing Board who will reach a decision on whether to proceed with the proposed change and determine the admission arrangements. The outcome will be published on the Highwood website by 15th March 2027.